REQUEST FOR GRADUATE COURSE CREDIT
FOR WORK COMPLETED PRIOR TO ENROLLMENT AT UCI

Department of Political Science
University of California,
Irvine

INSTRUCTIONS

1. Fill out one form for EACH course for which you request credit.
2. Attach a Xerox copy of the transcript showing your completion of this course. Please highlight or otherwise indicate this course on the transcript. It will not be returned.
3. Please submit COPIES of other requested material (syllabus, exams, etc.) as these may not be returned.
4. Fill out the first part of this form and give to the Political Science Department secretary, to be given to the Graduate Director. A completed copy of this form will be returned to you to notify you of the action on your request. Please keep it for your records.

Date: ___________________

Full Name: ______________________________________________________
Last    First    Middle

Credit requested towards the required graduate courses in (check one):
Political Science (12) _________  Other Social Sciences (6) ________

Institution where you took the course:
Course Dept.: _______________________________          Course #: ___________________
Quarter/Semester: __________________________           Year: _______________
Grade: _____________  # of units: ____________ Instructor: _______________________

Level course generally considered to be at this institution:
Upper Division ________  Mixed Upper Division/Graduate ________
Graduate ________   other _________ (specify): _______________________

Course Title: ________________________________________________

Brief description of course topic:

Please attach a copy of the syllabus. If it is not available, please describe the major books/other materials read for the course, and please outline the subtopics covered:
What work did you complete in the course? (e.g. research papers (include titles), exams, computer exercises, bibliographies, oral reports, etc.). Please submit copies, as feasible.

Did you take the course for which you are requesting credit while you were enrolled in a graduate program?

_______ Yes (continue)          ________ No (you’re done)

- Institution (include city & state) where you were enrolled:

- Degree you were working toward (e.g. Ph.D., DBA, MBA, MA, MS, JD):

- Did you earn a degree: ________ Yes          ________ No
  - If yes, indicate when the degree was awarded: _______________
  - And what degree you earned: ___________________________
  - Indicate Program/Institution if different from the one described above: _______________________________________________________________

OUTCOME:

_______ Course is approved for graduate credit in
  Political Science _________ other Social Science _________

_______ Course is not approved for graduate credit.

_______ Further information is required. Please provide:

Graduate Director ____________________________ Signature ____________________________ Date

RE: Request of __________________________

Dated: __________________________