

REQUEST FOR GRADUATE COURSE CREDIT
FOR WORK COMPLETED PRIOR TO ENROLLMENT AT UCI

Department of Political Science

University of California, Irvine

INSTRUCTIONS

1. Fill out one form for EACH course for which you request credit.
2. Attach a Xerox copy of the transcript showing your completion of this course. Please highlight or otherwise indicate this course on the transcript. It will not be returned.
3. Please submit COPIES of other requested material (syllabus, exams, etc.) as these may not be returned.
4. Fill out the first part of this form and submit to the Political Science Department office. Once signed by the Graduate Director, a completed copy of this form will be returned to you to notify you of the action on your request. Please keep it for your records.

Date: _____

Full Name: _____
 Last First Middle

Credit requested towards the required graduate courses in (check one). You may request credit for up to six courses. A maximum of 3 may count as Political Science.
Political Science (max. 3) _____ Other _____

Institution where you took the course:

Course Dept.: _____ Course #: _____

Quarter/Semester: _____ Year: _____

Grade: _____ # of units: _____ Instructor: _____

Level course generally considered to be at this institution:
Upper Division _____ Mixed Upper Division/Graduate _____
Graduate _____ other _____ (specify): _____

Course Title: _____

Brief description of course topic:

Please attach a copy of the syllabus. If it is not available, please describe the major books/other materials read for the course, and please outline the subtopics covered:

What work did you complete in the course? (e.g. research papers (include titles), exams, computer exercises, bibliographies, oral reports, etc.). Please submit copies, as feasible.

Did you take the course for which you are requesting credit while you were enrolled in a graduate program?

_____ Yes (continue) _____ No (you're done)

- Institution (include city & state) where you were enrolled:

- Degree you were working toward (e.g. Ph.D., DBA, MBA, MA, MS, JD):

- Did you earn a degree: _____ Yes _____ No
 - If yes, indicate when the degree was awarded: _____
 - And what degree you earned: _____
 - Indicate Program/Institution if different from the one described above: _____

OUTCOME:

_____ Course is approved for graduate credit in
Political Science _____ Other _____

_____ Course is not approved for graduate credit.

_____ Further information is required. Please provide:

Graduate Director _____
Signature Date

RE: Request of _____

Dated: _____