

APPROVAL OF ADVANCEMENT TO CANDIDACY COMMITTEE

To obtain approval of your candidacy committee, you must do the following:

1. Fill in the names and academic units of the proposed committee members.
2. Obtain signatures of the Chair of your committee and the Graduate Director of your program.
3. Submit the completed form to the Social Science Graduate Office, *at least two weeks prior to your exam.*

There must be five members to your committee. According to UCI Senate requirements, they are as follows: three members, the Chair and member #2 and #3, must be from your program/department. The fourth member can be any UC faculty who is a senate member including one in your department or school. He/she could also be from another university or a non-senate UC faculty. (You should also check with your Graduate Director to determine if your program has any additional requirements regarding the makeup of the candidacy committee.)

If you are requesting a fourth committee member who is not a member of the academic senate, or who is a faculty member at another institution, you must allow additional time in order to obtain approval from the Office of Research and Graduate Studies. This requires that a memo from your graduate director, and a vita of the proposed member, be submitted with this form to the Social Science Graduate Office. The fifth member, the "outside member", must be a UCI senate member who is not in or affiliated with your program/department.

Once it is determined that your committee meets Academic Senate Guidelines, the form will be signed by the Associate Dean and returned to your mailbox.

Candidate's name: _____
Please print

Candidate's Signature: _____

1. Chair: _____ Academic Unit: _____

2. Member: _____ Academic Unit: _____

3. Member: _____ Academic Unit: _____

4. Member: _____ Academic Unit: _____

5. Outside Member: _____ Academic Unit: _____
(Must be outside student's program and a UCI voting member of Academic Senate.)

Committee Chair Signature

Graduate Director Signature

Approved:

Associate Dean of
Graduate Studies and Research